

Minutes of the Pentney Parish Council Meeting held on Tuesday 14 February 2023 at 7.30pm at Pentney Village Hall

Present: Cllr R Littlehales (Chair) Cllr B Howlett Cllr L Rons
Cllr P Wells Cllr C Dallas Cllr M Parker

Also present: Clerk, Cty Councillor and Borough Councillor & 3 Members of the Public.

**1. To receive and consider apologies for absence:
It was resolved to accept apologies from Cllr K Harvey**

2 To receive Declarations of Interest
None Received

3. Traffic issues – Community Speed Watch Paula Gilluley, Norfolk Police

PC Gilluley is a Police Liaison Officer with Norfolk Police and has previously been a Beat Officer in Swaffham so knows the area fairly well. PC Gilluley explained about her role and dealing with communities, social media, community upset and concerns. She also works with Cadets and engages daily with the Safer Neighbourhood Teams. This includes Community Speed Watch and the teams of people that undertake the watch and the data that is received from the undertaking. Speeding happens all the time and unfortunately the Police cannot have speed patrols out so having a Speed Watch Team helps to highlight areas where the Police need to undertake more patrols. Speed Watch Teams usually go out once a week at different times and in different places. Some teams go out more frequently. The team needs to be made up of six volunteers and three out at any one time Some teams are made up from Parishioners of nearby parishes and they move around the villages if one village cannot raise a team of their own. If someone is caught speeding five miles more than the speed limit then a letter is sent after three letters to the same person a Police Officer will attend the persons house and speak with them. High Speeders will receive a knock on the door and their details will be kept and all Officers will be keeping an eye in their general day to day duties. There was a bit of a drop in teams during covid but currently there are more teams and because the Police fund the Speed Watch equipment there is currently a waiting list waiting for funding.

PC Gilluley then took questions. A parishioner asked about quad bikes being used on private land. PC Gilluley advised that if the landowner has given permission that is fine but the bike should not be used on the public highway to get to the land if it is not taxed and insured. PC Gilluley advised that any details of any anti-social behaviour that is not urgent should be emailed which is quicker and is dealt with in the same way as 101 and sometimes quicker.

The Chair thanked PC Gilluley for her attendance and report.

4. Adjournment of Meeting to allow for public questions. (10 mins max 3 mins per Speaker.)

Litter A47

A Parishioner asked if anything was happening regarding the litter on the A47. Cty Cllr Moriarty advised that it would be collected in the evening by a team from the Borough Council Environment Department very soon.

5. Reports

5.1 County Councillor. The County Councillor advised that he had sent a report this morning. The Clerk advised that she had emailed round on receipt. He advised that he had met with the MP and the Secretary of State for Health re the hospital and it is hoped that a decision will be made by the end of the month. The Borough Council local plan was deferred by the inspector and will reconvene in the autumn. Cllr Moriarty advised that he was on the task group looking at the NCC new deal and Norfolk County Council have not cut the recycling centres as first indicated but they will only be spraying verges once a year not two. This will also cut down the number of glyphosates by half. Cllr Moriarty is also looking into active travel.

5.2 Borough Councillor. Cllr Michael Howland advised that he sends the Borough Council updates to the Clerk. The Clerk advises that she sent them to the Councillors. Cllr Howland advised that the Borough Councils budget has been set and it will mean £5.00 per year or 9p per week increase for a Band D property. Battery recycling has commenced so any batteries can be left on top of your bin either black or green in a clear plastic bag and the bin men will collect with your bin empty. Planning is looking at the proposed multi-storey carpark at the hospital and Oaklands planning application in the village was deferred due to needing an environmental improvements survey regarding the stream. ID Voting is coming in and an email has been sent with the details. The Clerk advised that the LGA had good guides on the subject. The Clerk to obtain a poster for the noticeboard.

Cllr Howland left the meeting as he had another meeting to attend.

5.3 Neighbourhood Plan Working Party. The Chair advised regarding the six week period of consultation regarding the next level of the plan. It is hoped this will start on the 17 March. There will be an open day in the Village Hall on the 18th for people to come and look at the policies and comment. The Chair advised regarding the grant. The Borough Council had been very helpful lately regarding this next phase.

5.4 Speed Awareness Report. The Parishioner was unable to attend but had handed a report to Cllr Rons who had sent it around to Councillors. Cllr Rons advised that the Sam Unit was reset on the 9 January and the data received is from that period to now so around five weeks of data. The unit advised that around four hundred cars go by the unit every day and around one hundred of these are speeding. Cllr Rons then went on to advise that the Sam Unit that does not work is going to cost around £1051.00 plus VAT to repair and a new one is around £3500. The Clerk advised regarding the NCC Parish Partnership but the closing date was December but usually the scheme will pay half of the costs. So, a new machine for around £800 more. Cllr Moriarty asked if the decision could be deferred until the next meeting so he can speak with county regarding the scheme. **It was resolved to wait until the next meeting.**

6 To approve the minutes of the Council meeting of 10 January 2023.
It was resolved for the minutes to be signed by the Chair and a true and accurate account of the meeting.

7. To consider matters arising from the minutes of 10 January 2023.
Nothing received.

8. Finance

a) Monthly Accounts for Payment.

The Clerk advised that there were two payments for the Village Hall hire, one for £110.00 and one for £80.00. **It was resolved for these payments to be made.**

b) Money received.

No monies had been received.

c) Bank Rec January 2022.

This cannot be completed on the Barclays accounts as there is no access currently to the accounts. Cllr Rons has been on the phone to Barclays, and they require a bank signatory to call them to get the form for the bank mandate updated so that access to the accounts can be received. Cllr Rons advised that the VAT Reclaim needed to be achieved. The Clerk advised that she was hoping to be able to undertake once the VAT reference was found. Money still outstanding for Allotment rent. **It was resolved for Cllr Howlett to chase.**

d) Scribe Accounts Package.

It was resolved for the Clerk to sign up to Scribe accounts and for the Clerk to start to populate.

e) Review direct debits etc.

This cannot be undertaken currently until access to the Barclays Accounts is sorted.

9. Advertisement for new Clerk

The Chair advised that no applications had been received. **It was resolved for the Clerk to re-advertise for a further three weeks with no salary figure and see if anyone applies.**

10. Document Retention Policy

The Clerk advised that she had sent round with the agenda. Cllr Rons said that nothing had been received. **It was resolved for the Clerk to re-send.**

11. Village Matters

a) Feedback on River Swan issues

Cllr Parker advised that the water was running freely.

b) Highway and Community Rangers

Cllr Rons advised that some of the potholes had been repaired but some had not been achieved. Some had been marked up. Cllr Moriarty advised that they are undertaken on a grading system D – 1 Year and M – Usually urgent as danger to road users.

c) Hedge in Back Road needs cutting.

This is community housing and several properties involved. Cllr Parker went through the list of Grasscutting Contractors he had tried with no success. The Clerk advised of a few more he could try. Cllr Rons explained about the current contract and how they have not produced the invoices requested.

d) Relocation of Noticeboard

This will be achieved soon now the ground is softer.

e) Photo ID for Voting at the Election.

It was resolved for the Clerk to obtain poster for the noticeboard.

f) Defibrillators – Borough Council.

Cllr Dallas advised that there is an area that is a considerable distance from one and with the Borough Council grant perhaps we should purchase to get one in the area. Cllr Dallas advised that the area to consider was Pentney Lane and the possibility of locating the defibrillator on the playing field car park area. **It was resolved for the Clerk to obtain a price and report at the next meeting.**

12 To discuss any planning applications or local developments.

**Applications:
None Received**

Determination:

22/01681/F Application for Two Storey front extension and First Floor extension to existing including internal alterations and Cart Shed at The Old Stables Pentney Lane Pentney **-Granted.**

22/02140/0 OUTLINE APPLICATION WITH ALL MATTERS RESERVED: Construction of a chalet style timber bungalow on land adjacent to Cedarwood Lodge at Cedar Wood Lodge Back Road Pentney - **Withdrawn**

22/01898/F Application for garage and renewable services outbuilding including solar panels at Malt Kiln Farm, Low Road Pentney **--Granted**

12 To receive an update on playing field equipment.

The Chair advised that the quote she was waiting for had arrived but did not have the refurbish costs only new costs so she was going to go back and ask again. **It was resolved for the Chair to undertake.**

**13. Items for next Agenda
Coronation**

14 To confirm the date of the next Parish Council meeting as Tuesday 14 March 2023 at 7.30pm at Pentney Village Hall.

With no further business the meeting closed at 21.15pm.

Action List

Cllr Littlehales

- Ask for playground equipment refurb costings and obtain new quote.

Clerk

- Continue to Chase Barclays re mandate.
- Re -advertise the Job on the NALC Website.
- Sign up to Scribe Accounts and start to populate
- Re send the Document Retention Policy
- Obtain price for Defibrillator